

Additional forms for Trial Readiness Conference

* Please note: The Mandatory Settlement Conference packet is needed in addition to this packet*

Forms Needed: (* Mandatory Forms)

- Mandatory Settlement Conference Packet
- [Joint Statement of Disputed and Undisputed Facts \(RI-FL020\)](#)
- [Trial Brief \(RI-FL014\)](#)
- Exhibit List
- Witness List

What is a Trial Readiness Conference (TRC)?

A Trial Readiness Conference (commonly referred to as a (TRC) is scheduled to ensure that the parties are prepared for trial. The TRC is held to make sure the proper paperwork for trial has been completed, served and filed with the Court. Prior to the TRC the parties must comply with the Trial Rules and Procedures as stated in the Trial Rules and Procedures ([RI-FL035](#)). For more information, please refer to the link below:

<https://riverside.courts.ca.gov/SelfHelp/DivorceSeparation/msc-faq.php>

1	Complete all Forms	Complete the fillable form packet.
2	Make Copies	Make (2) identical copies of all your documents. (1 Original + 2 Copies)
3	Serve Copy on Other Party	Someone over the age of 18, who is not you or a party to the case, must <u>mail</u> the other party a copy of the paperwork (not the original). Documents must be served on the other party and filed with the court 10 days before the scheduled hearing.
4	File with the Court	<p><u>In-Person:</u> Go to the Clerk's Office window. You will need the following:</p> <ul style="list-style-type: none"> • The original and at least copy (max 2) • The filing fee or fee waiver <p><u>Drop box or Mail:</u> Use the drop off box or mail your forms to the court listed on your forms. Include the following:</p> <ul style="list-style-type: none"> • The original and at least a copy (max 2) • An envelope addressed to yourself with sufficient postage affixed. <p><u>Online:</u> Submit your forms online through eSubmit Portal. Follow the instructions below:</p> <ul style="list-style-type: none"> • Electronically sign your documents at all signature lines in the document. • Watch video tutorials to prepare your documents at: https://riverside.courts.ca.gov/SelfHelp/FamiliesChildren/PDF-Video.mp4 • Read instructions and eSubmit documents at: https://riverside.courts.ca.gov/forms-filing/esubmit <p><i>The filing fee or fee waiver will be required at the time of submission. Once the court files the documents, the copies will be returned to you in the same way they were filed.</i></p>
5	Attend Hearing	Attend to your scheduled hearing. All hearings are currently being held telephonically. Please ensure that you call-in for hearing at the time indicated on your notice.

DISCLAIMER: Our Self-Help Center staff is not your private attorney and does not represent any party. There is NO attorney-client relationship and staff is unable to provide legal advice based on your individual facts. The Self-Help Center staff may provide information and services to the other party in the case. Further, communications between you and Self-Help Center staff is NOT Confidential. You should consult with your own attorney if you want personalized advice or strategy, to have a confidential conversation, or to be represented by an attorney in court. (1) https://riverside.courts.ca.gov/SelfHelp/DivorceSeparation/divorce_roadmap.pdf

Superior Court of California
County of Riverside
Trial Readiness Conference (TRC)

Your Information:

I am the Petitioner Respondent

Name (First, Middle, Last): _____

Street Address _____

City, State, Zip Code: _____

Telephone Number: _____

Petitioner's Name (person who started case):

Name (First, Middle, Last): _____

Respondent's Name:

Name (First, Middle, Last): _____

When is your hearing date?

Date: _____ Time: _____ Dept: _____

Case Number: _____

Where is your case filed?

Filing Options:

Today's Date: _____

PETITIONER:	CASE NUMBER:
RESPONDENT:	

Respondent describes respondent's earning capacity as \$ _____ for the following reasons: _____

(A)(1) THE MARKETABLE SKILLS OF THE SUPPORTED PARTY; THE JOB MARKET; THE NEED FOR TRAINING/RETRAINING.

UNDISPUTED.

The parties agree that the supported party's marketable skills are: _____

The parties agree that the market for those skills is: _____

The parties agree that the supported party requires training/retraining as: _____

DISPUTED.

The Petitioner describes the supported party's marketable skills as: _____

The Petitioner describes the market for those skills as: _____

The Petitioner describes the supported party need for training/retraining as: _____

The Respondent describes the supported party's marketable skills as: _____

The Respondent describes the market for those skills as: _____

The Respondent describes the supported party need for training/retraining as: _____

(A)(2) IMPAIRMENT OF EARNING CAPACITY BECAUSE OF DOMESTIC DUTIES.

UNDISPUTED.

The parties agree that the supported party's earning capacity is impaired because: _____

The parties agree that the supported party's earning capacity is not impaired because of the time devoted to domestic duties.

DISPUTED

The Petitioner claims that supported party's earning capacity is impaired because: _____

The Petitioner claims that supported party's earning capacity is not impaired because of time devoted to domestic duties.

The Respondent claims that supported party's earning capacity is impaired because: _____

The Respondent claims that supported party's earning capacity is not impaired because of time devoted to domestic duties.

PETITIONER:	CASE NUMBER:
RESPONDENT:	

(B) THE SUPPORTED PARTY'S CONTRIBUTION TO THE SUPPORTING PARTY'S EDUCATION, TRAINING, CAREER POSITION OR LICENSE.

- UNDISPUTED.
- The parties agree that the supported party contributed to the supporting party's education, training, career position, or license by: _____

- The parties agree that the supported party did not contribute to the supporting party's education, training, career position, or license.
- DISPUTED.
- The Petitioner claims that the supported party contributed to the supporting party's education, training, career position, or license by: _____

- The Petitioner claims that the supported party did not contribute to the supporting party's education, training, career position, or license.
- The Respondent claims that the supported party contributed to the supporting party's education, training, career position, or license by: _____

- The Respondent claims that the supported party did not contribute to the supporting party's education, training, career position, or license.

(C) THE SUPPORTING PARTY'S ABILITY TO PAY SUPPORT, CONSIDERING EARNING CAPACITY, EARNED/UNEARNED INCOME, ASSETS, AND STANDARD OF LIVING.

- UNDISPUTED.
- The supporting party's earning capacity was addressed above.
- The parties agree supporting party's unearned income is: _____

- The parties agree supporting party's assets are: _____

- The parties agree supporting party's current standard of living is: _____

- DISPUTED.
- The supporting party's earning capacity was addressed above.
- The Petitioner claims supporting party's unearned income is: _____

- The Petitioner claims supporting party's assets are: _____

- The Petitioner claims supporting party's current standard of living is: _____

- The Respondent claims supporting party's unearned income is: _____

- The Respondent claims supporting party's assets are: _____

PETITIONER:	CASE NUMBER:
RESPONDENT:	

The Respondent claims supporting party's current standard of living is: _____

(D) THE NEEDS OF EACH PARTY BASED ON THE STANDARD OF LIVING ESTABLISHED DURING THE MARRIAGE.

UNDISPUTED.

The parties agree supporting party's needs, based on the standard of living, are: _____

The parties agree supported party's needs, based on the standard of living, are: _____

DISPUTED.

The Petitioner claims supporting party's needs, based on the standard of living, are: _____

The Petitioner claims supported party's needs, based on the standard of living, are: _____

The Respondent claims supporting party's needs, based on the standard of living, are: _____

The Respondent claims supported party's needs, based on the standard of living, are: _____

(E) THE OBLIGATIONS AND ASSETS, INCLUDING THE SEPARATE PROPERTY, OF EACH PARTY.

UNDISPUTED.

The supporting party's assets are addressed above.

The parties agree supporting party's obligations are: _____

The parties agree supported party's assets are: _____

The parties agree supported party's obligations are: _____

DISPUTED.

The Petitioner claims supporting party's obligations are: _____

PETITIONER:	CASE NUMBER:
RESPONDENT:	

The Petitioner claims supported party's assets are: _____

The Petitioner claims supported party's obligations are: _____

The Respondent claims supporting party's obligations are: _____

The Respondent claims supported party's assets are: _____

The Respondent claims supported party's obligations are: _____

(F) THE DURATION OF THE MARRIAGE.

UNDISPUTED.

The parties were married for _____ years and _____ months.

DISPUTED.

The Petitioner claims parties were married for _____ years and _____ months.

The Respondent claims parties were married for _____ years and _____ months.

(G) THE SUPPORTED PARTY'S ABILITY TO WORK WITHOUT DULY INTERFERING WITH THE INTERESTS OF DEPENDENT CHILDREN.

UNDISPUTED.

The parties agree that the supporting party can work without unduly interfering with the interests of the dependent children in her/his custody.

The parties agree that the supporting party cannot work without unduly interfering with the interests of the dependent children in her/his custody because: _____

DISPUTED.

The Petitioner claims that the supporting party can work without unduly interfering with the interests of the dependent children in her/his custody.

The Petitioner claims that the supporting party cannot work without unduly interfering with the interests of the dependent children in her/his custody because: _____

PETITIONER:	CASE NUMBER:
RESPONDENT:	

- The Respondent claims that the supporting party can work without unduly interfering with the interests of the dependent children in her/his custody.
- The Respondent claims that the supporting party cannot work without unduly interfering with the interests of the dependent children in her/his custody because: _____

(H) THE AGE AND HEALTH OF THE PARTIES.

- UNDISPUTED.
 The parties agree supported party is _____ years of age and is (*description of health*): _____

- The parties agree supporting party is _____ years of age and is (*description of health*): _____

- DISPUTED.
 The Petitioner claims supported party is _____ years of age and is (*description of health*): _____

- The Petitioner claims supporting party is _____ years of age and is (*description of health*): _____

- The Respondent claims supported party is _____ years of age and is (*description of health*): _____

- The Respondent claims supporting party is _____ years of age and is (*description of health*): _____

(I) DOCUMENTED EVIDENCE OF ANY HISTORY OF DOMESTIC VIOLENCE, AS DEFINED IN SECTION 6211.

- UNDISPUTED.
- The parties agree there is no documented history of domestic violence between the parties.
- The parties agree there is a documented history of domestic violence between the parties (*description of domestic violence*): _____

- DISPUTED.
- The Petitioner claims there is no documented history of domestic violence between the parties.
- The Petitioner claims there is a documented history of domestic violence between the parties (*description of domestic violence*): _____

- The Respondent claims there is no documented history of domestic violence between the parties.

PETITIONER:	CASE NUMBER:
RESPONDENT:	

The Respondent claims there is a documented history of domestic violence between the parties (*description of domestic violence*): _____

(J) THE IMMEDIATE AND SPECIFIC TAX CONSEQUENCES TO EACH PARTY.

UNDISPUTED.
 The parties agree that the immediate and specific tax consequences to supported party are: _____

The parties agree that the immediate and specific tax consequences to supporting party are: _____

DISPUTED.
 The Petitioner claims that the immediate and specific tax consequences to supported party are: _____

The Petitioner claims that the immediate and specific tax consequences to supporting party are: _____

The Respondent claims that the immediate and specific tax consequences to supported party are: _____

The Respondent claims that the immediate and specific tax consequences to supporting party are: _____

(K) THE BALANCE OF THE HARDSHIPS TO EACH PARTY.

UNDISPUTED.
 The parties agree that the balance of hardships is described as: _____

DISPUTED.
 The Petitioner claims that the balance of the hardships is described as: _____

PETITIONER:	CASE NUMBER:
RESPONDENT:	

The Respondent claims that the balance of the hardships is described as: _____

(L) THE GOAL THAT THE SUPPORTED PARTY SHALL BE SELF- SUPPORTING WITHIN A REASONABLE PERIOD OF TIME (FAM. CODE § 4336).

SHORT-TERM MARRIAGE

- UNDISPUTED
- Because this is a short-term marriage, the parties agree that a reasonable time period to become self-supporting is one-half the length of the marriage: _____ (*duration*).
- The parties agree that the presumption has not been overcome.
- The parties agree that the presumption has been overcome because: _____

and finds that a reasonable period of time to become self-supporting is: _____ (*duration or reservation of jurisdiction*).

- DISPUTED.
- Because this is a short-term marriage, the Petitioner claims that a reasonable time period to become self-supporting is one-half the length of the marriage: _____ (*duration*).
- The Petitioner claims that the presumption has not been overcome.
- The Petitioner claims that the presumption has been overcome because: _____

and finds that a reasonable period of time to become self-supporting is: _____ (*duration or reservation of jurisdiction*).

- Because this is a short-term marriage, the Respondent claims that a reasonable time period to become self-supporting is one-half the length of the marriage: _____ (*duration*).
- The Respondent claims that the presumption has not been overcome.
- The Respondent claims that the presumption has been overcome because: _____

and finds that a reasonable period of time to become self-supporting is: _____ (*duration or reservation of jurisdiction*).

LONG-TERM MARRIAGE

- UNDISPUTED.
- Because this is a long-term marriage, the parties agree that there is no presumptive time period to become self-supporting.
- The parties agree that a reasonable period of time to become self-supporting is: _____ (*duration or reservation of jurisdiction*).
- DISPUTED
- Because this is a long-term marriage, the Petitioner claims that there is no presumptive time period to become self-supporting.
- The Petitioner claims that a reasonable period of time to become self-supporting is: _____ (*duration or reservation of jurisdiction*).
- Because this is a long-term marriage, the Respondent claims that there is no presumptive time period to become self-supporting.

PETITIONER:	CASE NUMBER:
RESPONDENT:	

The Respondent claims that a reasonable period of time to become self-supporting is: _____ (*duration or reservation of jurisdiction*).

(M) THE CRIMINAL CONVICTION OF AN ABUSIVE SPOUSE (FAM. CODE §§ 4324.5, 4325)

UNDISPUTED

The parties agree that supported spouse does not have a criminal conviction for domestic violence.

The parties agree that supported spouse has _____ criminal conviction[s] for domestic violence (*description of charges*): _____

DISPUTED

The Petitioner claims that supported spouse does not have a criminal conviction for domestic violence.

The Petitioner claims that supported spouse has _____ criminal conviction[s] for domestic violence (*description of charges*): _____

The Respondent claims that supported spouse does not have a criminal conviction for domestic violence.

The Respondent claims that supported spouse has _____ criminal conviction[s] for domestic violence (*description of charges*): _____

(N) ANY OTHER FACTORS THE COURT DETERMINES ARE JUST AND EQUITABLE.

UNDISPUTED.

The parties agree that the court should consider the following factors: _____

DISPUTED.

The Petitioner claims that the court should consider the following factors: _____

The Respondent claims that the court should consider the following factors: _____

I (we) declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

PETITIONER:	CASE NUMBER:
RESPONDENT:	

Date: _____

 (TYPE OR PRINT NAME OF PETITIONER OR PETITIONER'S ATTORNEY)

 (SIGNATURE)

Date: _____

 (TYPE OR PRINT NAME OF RESPONDENT OR RESPONDENT'S ATTORNEY)

 (SIGNATURE)

SUPERIOR COURT OF CALIFORNIA, COUNTY OF RIVERSIDE

BLYTHE 265 N. Broadway, Blythe, CA 92225
 INDIO 46-200 Oasis St., Indio, CA 92201

MENIFEE 27401 Menifee Center Dr., Menifee, CA 92584
 RIVERSIDE 4175 Main St., Riverside, CA 92501

RI-FL014

ATTORNEY OR PARTY WITHOUT ATTORNEY (<i>Name, State Bar Number and Address</i>) TELEPHONE NO.: _____ FAX NO. (<i>Optional</i>): _____ E-MAIL ADDRESS (<i>Optional</i>): _____ ATTORNEY FOR (<i>Name</i>): _____		FOR COURT USE ONLY CASE NUMBER: _____
PETITIONER: _____ RESPONDENT: _____		Department: _____
Hearing Date: _____	Time: _____	Department: _____
<input type="checkbox"/> PETITIONER'S <input type="checkbox"/> RESPONDENT'S <input type="checkbox"/> SETTLEMENT CONFERENCE STATEMENT <input type="checkbox"/> TRIAL BRIEF		

1. STATISTICAL INFORMATION:

- A. Date of Marriage or Registered Domestic Partnership: _____
- B. Date of Separation: _____ Length of Marriage or Domestic Partnership: _____
- C. Date Respondent Served: _____ or Date Response Filed: _____
- D. Marital/Domestic Partnership Status Terminated: Yes No If yes, date: _____
- E. Is the Department of Child Support Services involved in your case? Yes No
 If yes, Case No.: _____
- F. Petitioner's Age: _____ and Employment: _____
- G. Petitioner's Gross Monthly Income: _____
- H. Respondent's Age: _____ and Employment: _____
- I. Respondent's Gross Monthly Income: _____
- J. New Spouse or Cohabitee Gross Monthly Income: _____
- K. Minor Children:

Name <i>(Attach an additional page to list more children)</i>	Date of Birth	Age	Sex	Primary Physical Custodian

2. DISCLOSURE DOCUMENTS

	Schedule of Assets and Debts Served (FL-142)	Income and Expense Declaration Served (FL-150)
Petitioner	<input type="checkbox"/> Preliminary <input type="checkbox"/> Final	Date Last Completed: _____
Respondent	<input type="checkbox"/> Preliminary <input type="checkbox"/> Final	Date Last Completed: _____

If a party's Income and Expense Declaration is more than three months old, or if there have been significant changes since filing the last Income and Expense Declaration, a new Income and Expense Declaration must be prepared and filed with this document.

PETITIONER: RESPONDENT:	CASE NUMBER:
----------------------------	--------------

C. Division of Community Property Assets

I have completed and filed, or attached an up to date and current Property Declaration (FL-160)

Property Declaration: Attached or Date Filed: _____

Use the sections below to provide additional information that is not included on your Property Declaration.

i. Residence: _____ Do the parties have an Agreement? Yes No

Describe the Agreement. If there is no Agreement, describe what orders you want the judge to make:

If you need more space, please attach an additional sheet of paper.

ii. Vehicles: _____ Do the parties have an Agreement? Yes No

Describe the Agreement. If there is no Agreement, describe what orders you want the judge to make:

If you need more space, please attach an additional sheet of paper.

iii. Retirement/Pension: _____ Do the parties have an Agreement? Yes No

Describe the Agreement. If there is no Agreement, describe what orders you want the judge to make:

If you need more space, please attach an additional sheet of paper.

PETITIONER:	CASE NUMBER:
RESPONDENT:	

5. ATTACHMENTS

Please indicate whether the documents listed below have been filed, or are attached to this document.

Attachment	Date Filed	Attached
Income of Expense Declaration (FL-150)		
Schedule of Assets and Debts (FL-142)		
Property Declaration(s) (FL-160)		
Spousal/Partner Support Declaration (FL-157 or RI-FL005)		
List of Witnesses (use only if this is a Trial Brief)		
List of Exhibits (use only if this is a Trial Brief)		

Date: _____, 20 ____

(PRINTED NAME)

(SIGNATURE)

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

SUPERIOR COURT OF CALIFORNIA, COUNTY OF RIVERSIDE

COURTHOUSE

Petitioner,

Case No.:

vs.

EXHIBIT LIST

Respondent,

The Petitioner/Respondent intends to present to the Court the following documents as evidence at the time of the scheduled Trial. The is trial scheduled for _____ at _____ am/pm in Dept. _____.

Name of Document	Subject and Brief Description

Petitioner Respondent

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

SUPERIOR COURT OF CALIFORNIA, COUNTY OF RIVERSIDE

COURTHOUSE

Petitioner,

Case No.:

vs.

WITNESS LIST

Respondent,

The Petitioner/Respondent intends to present to the Court the following witnesses to testify at the time of the scheduled Trial. The trial is scheduled for _____ at _____ am/pm in Dept. _____.

Name of Witness	Subject and Brief Description

Petitioner Respondent